



## **Job Specification: Shop Assistant**

PAKT Automotive & Industrial Supply, in collaboration with CAREERS, is seeking a student who is 16 years of age or older that has their class 5 driver's license to gain experience as a registered apprentice Parts Technician. The wage is \$18.00 per hour, full time over the summer, including some Saturday's. PAKT is located in Westlock, AB.

### **Job Duties:**

- Observe and work alongside journeypersons and staff
- Shipping and receiving of parts
- Merchandising and refilling showroom
- Accountable for safe work practices
- Contributes towards building a strong team.

### **Special Skill Requirements:**

- Demonstrate communication (verbal and written) skills
- Self-starter with the ability to work in a team environment with the ability to problem solve.
- Willing and able to learn, adapt to change and demonstrate flexibility

### **Special Conditions:**

- Completion of HCS 3000 (HCS 3010 is optional)
- Must have class 5 driver's license.
- Steel toe boots required

### **Application Deadline: June 11th, 2026**

- Apply through your school's Off Campus Coordinator, with your application, cover letter, resume and references.