

ASSESSMENT (RAP)

Assessing Student Performance

The off-campus coordinator has primary responsibility for assessing student progress and performance. In assessing employability skills and workplace skills for a student in RAP courses, Chart 1, Chart 2 and Chart 3 may be used to guide the assessment process.

CHART 1		
Course Level	Percentage of Final Mark	
	Employability Skills	Workplace Skills
10 or 15	40	60
25	30	70
33 or 35	20	80

CHART 2	
Course Level	Minimum Standard Rating
10 or 15	1
25	2
33 or 35	3

CHART 3 – Assessment Rating Scale

4	3	2	1	0
<p><i>The student:</i></p> <ul style="list-style-type: none"> exceeds defined outcomes identifies problems and plans effective solutions demonstrates self-directed behaviour selects and uses tools, materials and/or processes efficiently, effectively and with confidence meets or exceeds workplace quality and productivity standards acts as a mentor to fellow workers demonstrates, consistently, a willingness to learn 	<p><i>The student:</i></p> <ul style="list-style-type: none"> meets defined outcomes identifies problems and plans effective solutions demonstrates self-directed behaviour in selected situations selects and uses tools, materials and/or processes efficiently and effectively meets, consistently, workplace quality and productivity standards leads others to contribute to workplace goals demonstrates willingness to improve 	<p><i>The student:</i></p> <ul style="list-style-type: none"> meets defined outcomes plans and solves problems with limited assistance seeks assistance before acting selects and uses tools, materials and/or processes appropriately meets, generally, workplace quality and productivity standards contributes as a member of a team works cooperatively and shows promise 	<p><i>The student:</i></p> <ul style="list-style-type: none"> meets defined outcomes follows instructions responds positively to directions uses a limited range of tools, materials and/or processes experiences some difficulty in meeting selected quality and productivity standards experiences some difficulty in becoming a team member has the ability to improve 	<p><i>The student:</i></p> <ul style="list-style-type: none"> has not completed outcomes fails to follow instructions is not self-directed or responsive to directions uses tools, materials and/or processes inappropriately is unable/unwilling to conform to workplace standards is unable/unwilling to become a team member is unable/unwilling to work as a team member

Note: To use the Assessment Rating Scale in determining a student's mark in a RAP course, the off-campus coordinator, in consultation with the employer and the student, should determine:

- the rating earned for each competency
- the final mark for the course
- the minimum standard rating for the level of course, as recommended in Chart 2.