

## Electronic Device Borrower's Agreement

F 8-03

Effective March 15, 2020, the Alberta Government has closed schools to students and the general public due to the COVID-19 outbreak. Pembina Hills School Division is providing access to a variety of information systems so student learning will not be compromised.

- This Electronic device Borrower Agreement is intended to enable the student(s) listed below to continue their education.
- This system is intended for educational and/or research purposes.
- Students are to follow AP 80-05 Technology Use and adhere to the Technology Use Agreement which they signed at the beginning of the school year.
- All electronic devices borrowed under this agreement are Division property
- Borrowers assume all responsibility for the electronic device and must complete and sign the Borrower Agreement before being issued an electronic device.
- If the electronic device is lost or significantly damaged, the user will be responsible for reimbursing the Division for the repair or replacement of the system. Replacement cost for the electronic device is based on the purchase price of equipment with similar specifications. Repair costs will be based on actual costs of parts and labour.
- Users must agree to take responsibility and financial liability for the electronic device signed out until the borrower returns the electronic device.

*\*if the student is under the age of 19, a parent or guardian must read and sign this agreement*

Borrower Name	Borrower Address
Borrower Contact Number	Borrower Email Address
Electronic Device Description	
Model/Make	PHSD Inventory Tag
Current Condition of Electronic Device	
Student(s) Name & School (please list all students who will be using this device)	

**I AGREE** to take responsibility and financial liability for the electronic device as outlined below on the sign-out sheet. I have read and agree to comply with AP 80-05 Technology Acceptable Use and Form 8-01 Technology Acceptable Use Agreement for K-12 Students. This agreement will last until I relinquish custodianship by returning and signing in the electronic device re-signing the sign-out sheet.

Borrower Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Division Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**RETURN OF DEVICE**

Borrower Name	Borrower Address
Borrower Contact Number	Borrower Email Address
Electronic Device Description	
Model/Make	PHSD Inventory Tag
Return Condition of Electronic Device	
Student(s) Name & School (please list all students who will be using this device)	

**I AGREE** that I have returned the electronic device noted above in a condition that is acceptable as per this agreement.

Borrower Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Division Representative Signature: \_\_\_\_\_ Date: \_\_\_\_\_