

BCHS School Advisory Council

Meeting held September 25, 2017

Attendance: Erin Nanninga, Karen Bell, Steven Kaplan, Judy Lefebvre; Prakash Raju sent his regrets; Ms Mayen (a new hire in Foods) provided treats for the meeting

1. Meeting opened at 7:08 p.m.
2. Agenda was adopted.
3. Minutes from June meeting were reviewed and adopted.
4. Correspondence: Nothing
5. Principal's Report:
 - A. Staffing Update:** Four positions were filled due to contract terminations, resignations, retirement and leaves.; Had two unexpected resignations in August and September – in Fabrication, Mr. Teemstra has been hired for the balance of the semester and the position will be posted later. Miss Rispens (7-10 Science/LA/PE) is in process of being filled. There are five applicants for the position.; There are currently 35 certificated staff members (34.92 FTE teachers) between BCHS and Outreach. In terms of support staff, we currently have 15 program assistants, the complement of counsellors including Karen Laden, Trudy Gammel, Charlene Assenheimer, Prakash Raju and Darleen Olson (who are part of a School Resource Team), a School Resource Officer (Cst Hynes), a librarian, 4 office personnel and Vernice Aiken (WRAP coach).; We are pleased to maintain service levels. We currently have 50+ people on staff, not including contract or division support services.
 - B. Maintenance/Facilities Update:** Summer maintenance included sewer lift routine work as planned. Three additional security cameras were installed. We now have 54 cameras in the system. Summer cleaning was completed as planned and we are particularly sensitive to the condition of gym floors
 - C. News:** Start-up was reported as smooth. June distribution of timetables helped—timetable changes were completed by September 7.; Last June, we projected 662 students for this September (slight drop again); however, our current enrollment is 675 in grades 7-12. Overall, very good news. We had over 25 new registrations. The number of brand new registrants as of this meeting is 28, including one just this week. Registrations are across all grades.; BCHS is entering its third year in the 4th pilot for Moving Forward With High School Redesign. Our focus is on student engagement (timetable/flex schedule) and opportunities around the school to improve social learning environments (Teacher Advisor and Learning Commons). There are 235 high schools in Alberta in HSR. Learning Commons are soft spaces where students can work on their homework. Flex time has been changed to Extended Learning Time. A student pamphlet has been created and distributed. CTS classes will use ELT time to extend class to a 110 minute

block. All other classes will follow the basic guidelines. Grade 10 students don't get to choose where they go, they are to stay with their present classes and have a chance to work on homework. It is hoped to change this around Remembrance Day. Suspension for grade 11/12s is a change to the present grade 10 procedures if it is needed. All are to register for their ELT time on power school. This information is outlined for the students in the pamphlet.; A school wide assembly was held on August 31.; School pictures were taken on September 7 and will be returned to the students in the next few days.; A School Open House was held on September 14, partnering with the Town of Barrhead's Make the Connection evening. Co-op supported this event by providing 500 cookies and 500 bottles of water for the event.; All students participated in the Robb Nash presentation at R.F.Staples in Westlock on September 22. This was a co-curricular activity.; A Career Fair and School Expo was held for students in grade 9-12 on September 25, also in Westlock.; Awards Night is scheduled for September 29.; Our first Fire drill (6 required) will be held during the last week of September. A lockdown (1 required) will be held in early October.; **September/October Service projects** include the Terry Fox Run, Orange Shirt Day (recognition of FNMI), and a Food Drive.; Our website has been taken over by a New Tech company. We are looking at the possibilities of posting our Council minutes.; Public access to Wifi time has changed to cut down after hours traffic. It is presently turned off at 9 or 10:00 and turned back on around 6:00ish. It will be reduced again, cutting down to 7:00 or 8:30 has been suggested for weeknights.

D. Academic Focus: Our target remains the same: Success for All, High School Completion, and Student Engagement. We have decided that our School Education plan will concentrate on the successful implementation and further development of MFWHSR. Our present plan aims to improve student engagement, learning, achievement and graduation rates through work in our schedule for Extended Learning Time (formerly Flex), Teacher Collaboration Time, and Teacher Advisory work.; Friday collaboration time was appreciated and well received last year and we are continuing this year. Professional collaboration occurred throughout September at our late start Fridays and at our Early Dismissal, and upcoming October 6 with Data Analysis, to evaluate PAT/DPE results and MFWHSR work.; The Health Care Aid Dual Credit program in operation here. We partner with Norquest College to serve 22 participants in a 1 year program. This year, the program is being taught out of Westlock with 9 students from BCHS participating.; The Fall Natural Science Field Camp is occurring at Black Cat Ranch in Hinton, September 29-October 1.; We have a High School Completion Liaison here in BCHS.; Goal-Setting Parent Teacher Interviews are scheduled to occur October 18 and Outreach will host an Open House at the same time.; An update on Student Voice – we are looking to participate in the Gallup Polling in October. More information will follow.; GSA is starting up again.

E. Extracurricular: We have had some students participate recently in cross-country running and golf. We have also started our volleyball season with 8 teams. Our golf team is participating in provincial competition September 25-26 in Spruce Grove/Stony Plain.; The Band program is well underway. Band Boosters have been selling chocolates.

F. Dates to Note: September 27 – Early Dismissal #1; September 28 – Terry Fox Run; September 29 – Orange Shirt Day; September 28-October 1 – Natural Sciences Field Camp; no school; October 18 – Goal Setting Interviews.

6. Trustee's Report:

A. Pembina Hills will be led by a new Board of Trustees after October 16, 2017.

Westlock Town and Westlock South, hosting an election. Continuing in their roles as trustees are Jennifer Tuininga (Barrhead North), Jackie Comeau (Westlock North), and Judy Lefebvre (Town of Barrhead). Newly acclaimed include Kerry McElroy (Barrhead South) and Nancy Keough (Swan Hills).

B. Pembina Hills Trustees Jackie Comeau, Jennifer Tuininga, and Judy Lefebvre, Superintendent Garbutt, Secretary Treasurer Meunier, and Summer Halliday (Chair of the local Council of School Councils) will be attending 2 days of Alberta Education Consultations on September 27 and 28. What's on the table for discussion:

- 1) Should access to an education program be extended from age 19 to age 20?
- 2) Should there be a common age of entry before entering kindergarten?
- 3) Education Services agreements between school jurisdictions and either a First Nation or the federal government on behalf of a First Nation
- 4) School fees – a discussion on the potential next steps regarding the government's approach to school fees reductions.
- 5) Bussing – a discussion on school transportation issues, such as Board and parent responsibility, the 2.4 kilometer walk limit, and transportation for students attending programs such as French Immersion.

C. PAT and DE results will be provided in camera for the Board on October 11, with public announcements made on October 12.

D. The \$5.00 per student per credit fee has been eliminated for schools who wish to access teaching resources from ADLC.

E. The Trustees completed the annual Board evaluation and discussed its results. A summary of the findings can be found on the PHPS website.

7. Old Business:

A. Follow-up on BCHS Open House/Make the Connection:

-it was a good event; everyone seemed to enjoy the opportunity to tour the school and meet the teachers; most participants were in the grade 6-8 range, also a few high school

-suggestions for future: the map could include a list of teachers' names; there was a question regarding some reward for the scavenger hunt activity

8. New Business:

A. Adjustments in HSR at BCHS: covered in Principal's Report

B. Parent Teacher Interviews: The school hosted an open house in lieu of two days of interviews. There will be only **one** night of interviews in October.

C. School Advisory Council Involvement – Ex. Topics like Parenting Teenagers, or Drug Education: this is a topic for the October meeting.

9. Next Meeting Date: **Monday, October 30, 2017 @ 7:00 p.m. in the library.**

10. Adjournment: 8:32 p.m.